



TRACES

TDS Reconciliation Analysis and Correction Enabling System

# e-Tutorial


## Online Correction (without digital signature)

# Login to TRACES


Home | About Us | Contact Us | Help | Related Links | Login

Search In Keyword

English

 **TDS**  
Centralized Processing Cell

**TRACES**  
TDS Reconciliation Analysis and Correction Enabling System




Home Deductor **Help**

**Login**

User Id\*  ?

Password\*  Password is mandatory

TAN for Deductor / PAN for Tax Payer\*  TAN / PAN is mandatory

Verification Code\*  Click to refresh image

Enter text as in above image\*  Verification Code is mandatory

**For Deductors:**

- If you are not yet registered in TRACES, you may login for first time with existing User Id & Password as provided by TIN and your TAN
- If you are unable to login with TIN User Id & Password, please register as new user in TRACES
- If you are already registered in TRACES, please login with your registered User Id, Password & TAN

**For Tax Payers:**

- If you are already registered in TRACES, please login with your registered User Id (PAN), Password & PAN else register as new user

**Common Note:**

Click on help ion next to each field for more details

For more details on any screen, click on Help icon

Enter userid and password

Password is mandatory

TAN / PAN is mandatory

Enter TAN / PAN

Click to refresh image

Verification Code is mandatory

Enter the text as displayed in Verification Code

- For first time login to TRACES, migrated user from TIN must enter the User Id and Password for their TAN Account in TIN




# Landing Page

Home | About Us | Contact Us | Help | Related Links ▾ | Login

Search In Keyword 🔍

A A A

English ▾



[Dashboard](#) [Statements / Payments](#) [Defaults](#) [Communications](#) [Downloads](#) [Profile](#)

Welcome Prachi Jain, you have logged in on 12-Jan-2012 at 12:30 PM ?

**i** You have logged into TRACES from IP <IP address>. Your last login was on 01-Jan-2012 at 02:00 PM

### Quick Links




- [View Default Summary](#)
- [Request for TRACES Offline Correction File](#)
- [Upload Correction Statement](#)
- [File Correction](#)
- [Inbox](#)
- [Requested Downloads](#)

### Welcome to TRACES!

TRACES is a user-friendly application that will help you to manage your TDS / TCS account. Some of the functionalities available through TRACES are listed below.

- Dashboard view presenting summary of your account
- Statements / Payments
  - View status of statements, challan status and challan consumption details
  - View TDS-TCS Credit for a PAN and verify PAN of Tax Payer
  - Download TRACES Offline Correction File (consolidated file for a statement)
- Defaults
  - View default summary details

### Customer Care

-  011 123 456 7890
-  011 123 456 7891
-  [contactus@tdscpc.gov.in](mailto:contactus@tdscpc.gov.in)

Landing page will be displayed



**TRACES**  
TDS Reconciliation Analysis and Correction Enabling System

# Online Correction Request Flow




# Online Correction Request Flow

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

A A A

English



Dashboard Statements / Payments **Defaults** Communications Downloads Profile Help

Welcome EDUCATION PRIVATE LIMITED, You have logged in on 16-Aug-2013 at 02:23 PM

**Quick Links**

- Challan Status
- Request for Report Download
- Request for NSDL Conso File
- Download Form 16
- Requested Downloads
- Inbox **New**
- View Default Summary **New**

**Welcome to TRACES!**

TRACES is a user-friendly application with various functionalities. This dashboard view presenting summary of your account.

- Statements / Payments
  - View challan status and challan consumption details
  - View TDS-TCS Credit for a PAN and verify PAN of Tax Payer
- Downloads
  - Download requested files
  - Download Form 16 / 16A
- Profile
  - Update Communication Details

**Defaults**

- View Default Summary
- Request for Correction**
- Request for Justification Report Download
- Track Correction Request
- View Saved Statements
- Corrections Ready For Submission

**Customer Care**

**Toll-Free:** 1800 103 0344

0120 4814600

[contactus@tdscpc.gov.in](mailto:contactus@tdscpc.gov.in)

**User Login Details**

**TAN / PAN** MUMS66971C

**IP:** 0:0:0:0:0:0:1

**Last logged in on:** 16-Aug-2013 at 02:23 PM

Click on Help icon for help text for this screen

Under 'Defaults' select 'Request for Correction'

# Online Correction Request Flow – Submit Correction Request(contd.)

The screenshot displays the TRACES (TDS Reconciliation Analysis and Correction Enabling System) interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header includes the TDS Centralized Processing Cell logo and the Government of India Income Tax Department emblem. Below the header is a menu with options: Dashboard, Statements / Payments, Defaults (selected), Communications, Downloads, Profile, and Help. A welcome message reads: "Welcome SUB DIVISION AUTHORITY, You have logged in on 30-Jan-2014 at 01:21 PM".

The central focus is a "Request for Correction" dialog box. It contains the following text: "As you do not have registered digital signature you are permissible to apply Challan Correction only. Please click on Proceed to agree." At the bottom of the dialog box are two buttons: "Proceed" and "Cancel". An orange callout bubble points to the "Proceed" button with the text: "Click on 'Proceed' in absence of digital signature".


# Online Correction Request Flow – Submit Correction Request(contd.)

Home | About Us | Contact Us | Help | Related Links | Logout


Search In Keyword

A A A

English

 **TDS**  
Centralized Processing Cell

**TRACES**  
TDS Reconciliation Analysis and Correction Enabling System

  
सत्यमेव जयते  
Government of India  
Income Tax Department

Dashboard Statements / Payments **Defaults** Downloads Profile Help

Welcome EDUCATION PRIVATE LIMITED, You have logged in on 20-Jul-2013 at 02:06 PM

**File Correction**

Financial Year\* --Select-- Quarter\* --Select-- Form Type\* --Select--

Correction Category\* Online Latest Token Number\*

Enter : Financial Year, Quarter and Form Type, correction category and latest token number

click on 'Submit Request' to raise the request




# Online Correction Request Flow – Submit Correction Request(contd.)

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

A A A

English



Dashboard Statements / Payments **Defaults** Communications Downloads Profile Help

Welcome EDUCATION PRIVATE LIMITED , You have logged in on 02-Aug-2013 at 04:43 PM

**Statement Correction**

No data available for the specified search criteria

Error Message appears in case of entering incorrect search criteria

Financial Year\* 2010-11 Quarter\* Q4 Form Type \* 26Q

Correction Category\* Online Latest Token Number\* 859241775727930

Submit Request




# Online Correction Request Flow – Submit Correction Request(contd.)

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

A A A

English



Dashboard Statements / Payments **Defaults** Communications Downloads Profile Help

Welcome EDUCATION PRIVATE LIMITED , You have logged in on 02-Aug-2013 at 04:43 PM

### Statement Correction

Request for Correction has already been submitted for the specified search criteria. Please check status in 'Track Correction Request' screen under 'Defaults' menu

Financial Year*	2010-11	Quarter*	Q2	Form Type *	26Q
Correction Category*	Online	Latest Token Number*	859241775727930	<input type="button" value="Submit Request"/>	

Error Message appears in case of duplicate request raised




# Online Correction Request Flow – Submit Correction Request(contd.)

Home | About Us | Contact Us | Help | Related Links | Logout

Search In Keyword

A A A

English



Dashboard | Statements / Payments | **Defaults** | Downloads | Profile | Help

Welcome EDUCATIO at 12:47 PM

**File Correction**

No statement for the provided data

Financial Year\* 2008-09 Quarter\* Q4 Form Type\* 26Q

Correction Category\* Online Latest Token Number\* 11111111111111111111 **Submit Request**

Error Message appears in case of no statement has been submitted




# Online Correction Request Flow – Submit Correction Request(contd.)

Home | About Us | Contact Us | Help | Related Links | Logout

Search In Keyword

A A A

English



Dashboard Statements / Payments **Defaults** Downloads Profile **Help**

Welcome EDUCATION PRIVATE LIMITED, You have logged in on 20-Jul-2013 at 12:47 PM

**Invalid Token Number**

Error Message appears in case of entering invalid token number

**File Correction**

Financial Year\* 2008-09 Quarter\* Q1 Form Type\* 26Q

Correction Category\* Online Latest Token Number\* 1234563333333333 **Submit Request**


# Online Correction Request Flow – Submit Correction Request(contd.)

Home | About Us | Contact Us | Help | Related Links | Logout


Search In Keyword

A A A

English

 **TDS**  
Centralized Processing Cell

**TRACES**  
TDS Reconciliation Analysis and Correction Enabling System

  
सत्यमेव जयते  
Government of India  
Income Tax Department

Dashboard | Statements / Payments | **Defaults** | Downloads | Profile | Help

Welcome EDUCATION PRIVATE LIMITED, You have logged in on 20-Jul-2013 at 12:47 PM

**File Correction**

Financial Year\* 2008-09 Quarter\* Q1 Form Type\* 26Q  
Correction Category\* Online Latest Token Number\* 033550100187273 [Submit Request](#)

click on 'Submit Request' to raise the request

Enter correct : Financial Year, Quarter and Form Type, correction category and latest token number


- Request can be submitted only if there is a regular statement filled and processed.
- All previous corrections for this statement have been processed.

# Online Correction Request Flow – Submit Correction Request


Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

English

 **TDS**  
Centralized Processing Cell

**TRACES**  
TDS Reconciliation Analysis and Correction Enabling System

  
सत्यमेव जयते  
Government of India  
Income Tax Department

[Dashboard](#) [Statements / Payments](#) [Defaults](#) [Communications](#) [Downloads](#) [Profile](#) [Help](#)

Welcome EDUCATION PRIVATE LIMITED, You have logged in on 20-Jul-2013 at 12:47 PM

Request for correction for Form 26Q of FY 2008-09 and Quarter Q4 has been submitted. Request Number is 454 and Request Date is 4-September-2013. You may check status of the request through 'Track Correction Request' under 'Defaults' menu. Correction can be started once request status is 'Available'.

For Type 1 correction, challan correction and PAN correction have been enabled.

[Go to Track Correction Request](#)

Request number received


Click here to track correction request or navigate 'Track Correction Request' under 'Defaults' menu

# Correction Request Flow – View submitted request


Home | About Us | Contact Us | Help | Related Links | Logout

Search In Keyword

English

 **TDS**  
Centralized Processing Cell

**TRACES**  
TDS Reconciliation Analysis and Correction Enabling System

  
सत्यमेव जयते  
Government of India  
Income Tax Department

Dashboard | Statements / Payments | **Defaults** | Downloads | Profile | Help

Welcome EDUCATION PRIVATE LIMITED, You have logged in on 20-Jul-2013 at 12:47 PM

**Track Correction Request**

Enter Request number or Request raised period and click on 'View Request'

Filter requests by entering search criteria

**Search Option 1**

Request Number  [View Request](#)

**Search Option 2**

Request Date From  To  [View Request](#)  
(dd-mmm-yyyy; e.g., 12-Dec-1980)

[View All Requests](#)

Under 'Defaults' select 'Track Correction Request'

Click on 'View All' to view all request s raised

# Correction Request Flow – View submitted request(contd.)

1 Enter request details to search for a request

## Search Option 1

Request Number

[View Request](#)

## Search Option 2

Request Date

From

To

[View Request](#)

(dd-mmm-yyyy; e.g., 12-Dec-1980)

[View All Requests](#)

View all request placed by himself and sub user under him in case of admin. View all requests placed by him in case of sub user

## Correction Request Details

1 Click on a row to select it and click on status as 'Available' or 'In Progress' to start or work on correction for a statement

1 Click on a row to select it and enter User Id in 'Assign To' field and submit to assign the statement to another user

Request Date	Request Number	Financial Year	Quarter	Form Type	Latest Token Number	Status	Filing Type	Correction Category	Remarks	New Token Number	Assigned To
04-Sep-2013	454	2008-09	Q4	26Q	1009XXXXXXXX3072	In Progress	Type1	Online			DEDST0001
30-Aug-2013	448	2008-09	Q4	26Q	1009XXXXXXXX3072	Failed	Type1	Online			DEDST0001
29-Aug-2013	447	2008-09	Q4	26Q	1009XXXXXXXX3072	In Progress	Type1	Online			DEDST0001
22-Aug-2013	442	2008-09	Q4	26Q	1009XXXXXXXX3072	Failed	Type1	Online			DEDST0001
21-Aug-2013	441	2008-09	Q4	26Q	4100XXXXXXXX2471	Rejected	Type1	Online	View Rejection Reason	4100XXXXXXXX2471	DEDST0001

# Correction Request Flow – View submitted request

21-Aug-2013	441	2008-09	Q4	26Q	4100XXXXXXXX2471	Rejected	Type1	Online	Rejection Reason	4100XXXXXXXX2471	DEDST0001
Page 1 of 1											View 1 - 5 of 5

## Notes

- Status of correction request or statement can be as below:

Status	Remarks
Requested	When user submits request for correction
Initiated	Request is being processed by TDS CPC
Available	Request for correction is accepted and statement is made available for correction. User can start correction on the statement. Hyperlink to be provided on this status, clicking on which will take user to KYC specific screen. Once user clicks on request with 'Available' status, status of request / statement will change to 'In Progress'
Failed	Request cannot be made available due to some technical issues in data loading or because another correction statement was submitted for the same criteria. User can submit new request for correction
In Progress	User is working on a statement. Hyperlink to be provided on this status, clicking on which will take user to KYC specific screen.
Submitted to Admin User	Sub-user / Admin User has submitted correction statement to Admin User
Submitted to ITD	Admin User has submitted correction statement to ITD for processing
Accepted	Statements has been accepted by TDS CPC for processing
Rejected	Statement has been rejected by TDS CPC after processing / if the statement is cancelled. Rejection reasons to be provided in 'Remarks' column
Processed	Statement has been processed by TDS CPC (either for Form 26AS or for defaults)

- Correction Category:

- Type 1 indicates that the latest statement has been processed for Form 26AS
- Type 2 indicates that the latest statement has been processed for defaults

View all status definitions

# Correction Request Flow – Assign Sub- User

Welcome EDUCATION PRIVATELIMITED, You have logged in on 20-Jul-2013 at 12:47 PM

## Track Correction Request

**i** Filter requests by entering search criteria

### Search Option 1

Request Number

[View Request](#)

### Search Option 2

Request Date

From

To

[View Request](#)

(dd-mmm-yyyy; e.g., 12-Dec-1980)

[View All Requests](#)

### Correction Request Details

**i** Click on a row to select it and click on status as 'Available' or 'In Progress' to start or work on correction for a statement

Request Date	Request Number	Financial Year	Quarter	Form Type	Latest Token Number	Status	Filing Type	Correction Category	Remarks	New Token Number	Assigned To
02-Aug-2013	1	2010-11	Q2	26Q	8592XXXXXX7930	Requested	Type1	Online			PIYUSH345

Page 1 of 1

**i** Click on the 'Assigned To' User Id to re-assign the statement to another user

View request number

Click this user in order to reassign the request to another sub user under the logged in admin

# Correction Request Flow – Assign Sub- User (contd.)

Welcome EDUCATION PRIVATE LIMITED, You have logged in on 20-Jul-2013 at 12:47 PM

## Track Correction Request

**i** Filter requests by entering search criteria

Search Option 1

Search Option 2

Request Number

Vi

### List Of Users

**i** Click on a row and click on the link to assign user

User Name	Full Name	Action
PIYUSH345	LAHU DHAYA PATIL	<a href="#">Click here to Assign</a>

Click here to assign the request to another sub user under the logged in admin

Cancel

View Request

View All Requests

### Correction Request Details

**i** Click on a row to select it and click on stat

Request Date	Request Number	Financial Year	Quarter
02-Aug-2013	1	2010-11	Q2

Remarks	New Token Number	Assigned To
		PIYUSH345

Page 1 of 1


View 1 - 1 of 1

**i** Click on the 'Assigned To' User Id to re-assign the statement to another user

# Correction Request Flow – Proceed Correction

Welcome EDUCATION PRIVATELIMITED, You have logged in on 20-Jul-2013 at 12:47 PM

## Track Correction Request



 Filter requests by entering search criteria

### Search Option 1

Request Number

[View Request](#)


### Search Option 2

Request Date From   To    
(dd-mmm-yyyy; e.g., 12-Dec-1980)

[View Request](#)


[View All Requests](#)

## Correction Request Details

 Click on a row to select it and click on status as 'Available' or 'In Progress' to start or work on correction for a statement

Request Date	Request Number	Financial Year	Quarter	Form Type	Latest Token Number	Status	Filing Type	Correction Category	Remarks	New Token Number	Assigned To
02-Aug-2013	2	2010-11	Q2	26Q	8592XXXXXXXX7930	Available	Type1	Online			PIYUSH345

Page  View 1 - 1 of 1

 Click on the 'Assigned To' User Id to re-assign the statement to another user

Once click on 'Available' user will navigate to **File Correction** page and do Challan corrections



TRACES

TDS Reconciliation Analysis and Correction Enabling System


# Challan Correction

# Challan Correction


Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

English

 **TDS**  
Centralized Processing Cell

**TRACES**  
TDS Reconciliation Analysis and Correction Enabling System

  
सर्वोच्च  
Government of India  
Income Tax Department

Dashboard | Statements / Payments | **Defaults** | Communications | Downloads | Profile | **Help**

Welcome : EDUCATION PRIVATE LIMITED, You have logged in on 30-Jan-2014 at 05:46 PM

**File Correction**

<b>Financial Year</b>	2013-14	<b>Quarter</b>	Q3	<b>Form Type</b>	24Q
-----------------------	---------	----------------	----	------------------	-----

**Type of Correction\***

-----Select-----  
-----Select-----  
Challan Correction

[View Details](#)

Select Challan Correction

# Challan Correction – Matched Challan

Dashboard Statements / Payments Defaults Communications Downloads Profile Help

Welcome EDUCATION PRIVATE LIMITED, You have logged in on 16-Aug-2013 at 02:31 PM

### File Correction

**i** Select Type of Correction to work on another default for the statement

**Financial Year** 2008-09 **Quarter** Q3 **Form Type** 26Q

**Type of Correction\*** -----Select----- View Details

**Challan Correction for Q3 of FY 2008-09 for Form 26Q**

List of Matched Challans List of Unmatched Challans

**i** Select a row and click on 'Edit Matched Challan Details' to edit details

BSR Code	Date on Which Tax Deposited	Challan Serial Number / Transfer Voucher	Section Code / Collection Code*	TDS / TCS (Rs.)	Surcharge (Rs.)	Education Cess (Rs.)	Interest (Rs.)	Levy (Rs.)	Others (Rs.)	Total Tax Deposited (Rs.)	Cheque No. / DD No.	Whether TDS / TCS Deposited by Book Adjustment? (Yes / No)	Amount Claimed as 'Total Tax Deposited' (Rs.)	Amount Claimed as 'Interest' (Rs.)*	Amount Claimed as 'Others' (Rs.)*	
<input type="checkbox"/>	1234567	04-Apr-2006	12345	195J	700.00	700.00	800.00	800.00	0.00	700.00	6,000.00	123456	Yes	0.00	0.00	0.00

Page 1 of 1 View 1 - 1 of 1

**Edited & Saved Rows**

Edit Matched Challan Details Reset Matched

**Action On Correction Statement**

Submit Correction Statement

Select a tab 'List of Matched Challans'

Select a row and click on "Edit matched Challan Details"

# Challan Correction – Matched Challan(contd.)

Dashboard Statements / Payments Defaults Communications Downloads Profile Help

Welcome EDUCATION PRIVATE LIMITED, You have logged in on 16-Aug-2013 at 02:31 PM

## File Correction

Select Type of Correction to work on

Financial Year: 2008-09

Type of Correction: -----Select-----

Challan Correction for Q3 of FY 2008-09

List of Matched Challans | List of Unmatched Challans

Select a row and click on 'Edit Matched Challan Details'

**Edit Matched Challan Details**

Clicking on 'Save' will update details in the statement

BSR Code / Receipt Number: 1234567

Date on Which Tax Deposited: 04-Apr-2006

Challan Serial Number / Transfer Voucher: 12345

Total Tax Deposited: 6000.00

Section Code / Collection Code: 194A

Cheque No. / DD No.: 123456

Amount Claimed as 'Total Tax Deposited': 0.00

Amount Claimed as 'Interest' (Rs.): 340.00

Amount Claimed as 'Others' (Rs.): 0.00

Save Cancel

BSR Code	Date on Which Tax Deposited	Challan Serial Number / Transfer Voucher	Section Code / Collection Code	Whether TDS / TCS Deposited by Book Adjustment? (Yes / No)	Amount Claimed as 'Total Tax Deposited' (Rs.)	Amount Claimed as 'Interest' (Rs.)	Amount Claimed as 'Others' (Rs.)
1234567	04-Apr-2006	12345	194A	Yes	0.00	0.00	0.00

View 1 - 1 of 1

Edited & Saved Rows

Edit Matched Challan Details | Reset Matched Challan Details

Action On Correction Statement

Submit Correction Statement

Select a row and click on "Edit matched Challan Details"

Edit fields in the overlay and click on 'Save'

Matched Challans cannot be tagged

# Challan Correction – Matched Challan(contd.)

Dashboard   Statements / Payments   Defaults   Communications   Downloads   Profile   **Help**

Welcome EDUCATION PRIVATE LIMITED, You have logged in on 16-Aug-2013 at 02:31 PM

**File Correction**

Select Type of Correction to work on another default for the statement

**Financial Year** 2008-09   **Quarter** Q3   **Form Type** 26Q

**Type of Correction\***  [View Details](#)

**Challan Correction for Q3 of FY 2008-09 for Form 26Q**

[List of Matched Challans](#)   [List of Unmatched Challans](#)

Select a row and click on 'Edit Matched Challan Details' to edit details

BSR Code	Date on Which Tax Deposited	Challan Serial Number / Transfer Voucher	Section Code / Collection Code*	TDS / TCS (Rs.)	Surcharge (Rs.)	Education Cess (Rs.)	Interest (Rs.)	Levy (Rs.)	Others (Rs.)	Total Tax Deposited (Rs.)	Cheque No. / DD No.	Whether TDS / TCS Deposited by Book Adjustment? (Yes / No)	Amount Claimed as 'Total Tax Deposited' (Rs.)	Amount Claimed as 'Interest' (Rs.)*	Amount Claimed as 'Others' (Rs.)*	
<input checked="" type="checkbox"/>	1234567	04-Apr-2006	12345	194A	700.00	700.00	800.00	800.00	0.00	700.00	6,000.00	123456	Yes	0.00	340.00	0.00

Page 1 of 1   View 1 - 1 of 1

Edited & Saved Rows

[Edit Matched Challan Details](#)   [Reset Matched Challan Details](#)

**Action On Correction Statement**

[Submit Correction Statement](#)

Select a row and click on "Reset matched Challan Details"

Edited row is highlighted

# Challan Correction – Matched Challan(contd.)

Dashboard   Statements / Payments   Defaults   Communications   Downloads   Profile   **Help**

Welcome EDUCATION PRIVATE LIMITED, You have logged in on 16-Aug-2013 at 02:31 PM

**File Correction**

Select Type of Correction to work on another default for the statement

Financial Year: 2008-09   Quarter: Q3   Form Type: 26Q

Type of Correction\*  [View Details](#)

Challan Correction for Q3 of FY 2008-09 for

[List of Matched Challans](#)   [List of Unmatched](#)

Select a row and click on 'Edit Matched Challan'

The page at http://localhost:9080 says:

Are you sure you want to reset to the original values?

Click on 'OK'

BSR Code	Date on Which Tax Deposited	Challan Serial Number / Transfer Voucher	Section Code / Collection Code*	TDS / TCS (Rs.)	Surcharge (Rs.)	Education Cess (Rs.)	Interest (Rs.)	Levy (Rs.)	Others (Rs.)	Total Tax Deposited (Rs.)	Cheque No. / DD No.	Whether TDS / TCS Deposited by Book Adjustment? (Yes / No)	Amount Claimed as 'Total Tax Deposited' (Rs.)	Amount Claimed as 'Interest' (Rs.)*	Amount Claimed as 'Others' (Rs.)*	
<input checked="" type="checkbox"/>	1234567	04-Apr-2008	12345	194A	700.00	700.00	800.00	800.00	0.00	700.00	6,000.00	123456	Yes	0.00	340.00	0.00

Page 1 of 1   View 1 - 1 of 1

Edited & Saved Rows

[Edit Matched Challan Details](#)   [Reset Matched Challan Details](#)

**Action On Correction Statement**

[Submit Correction Statement](#)

# Challan Correction – Matched Challan(contd.)

Dashboard   Statements / Payments   Defaults   Communications   Downloads   Profile   **Help**

Welcome EDUCATION PRIVATE LIMITED, You have logged in on 16-Aug-2013 at 02:31 PM

**File Correction**

**1** Select Type of Correction to work on another default for the statement

**Financial Year** 2008-09   **Quarter** Q3   **Form Type** 26Q

**Type of Correction\***  [View Details](#)

**Challan Correction for Q3 of FY 2008-09 for Form 26Q**

[List of Matched Challans](#)   [List of Unmatched Challans](#)

**1** Select a row and click on 'Edit Matched Challan Details' to edit details

BSR Code	Date on Which Tax Deposited	Challan Serial Number / Transfer Voucher	Section Code / Collection Code*	TDS / TCS (Rs.)	Surcharge (Rs.)	Education Cess (Rs.)	Interest (Rs.)	Levy (Rs.)	Others (Rs.)	Total Tax Deposited (Rs.)	Cheque No. / DD No.	Whether TDS / TCS Deposited by Book Adjustment? (Yes / No)	Amount Claimed as 'Total Tax Deposited' (Rs.)	Amount Claimed as 'Interest' (Rs.)*	Amount Claimed as 'Others' (Rs.)*	
<input type="checkbox"/>	1234567	04-Apr-2006	12345	195j	700.00	700.00	800.00	800.00	0.00	700.00	6,000.00	123456	Yes	0.00	0.00	0.00

Page 1 of 1   View 1 - 1 of 1

**Edited & Saved Rows**

[Edit Matched Challan Details](#)   [Reset Matched Challan Details](#)

**Action On Correction Statement**

[Submit Correction Statement](#)

User can reset value in the challan. This will replace edited values with values from the latest statement

# Challan Correction – Unmatched Challan

Financial Year: 2008-09    Quarter: Q4    Form Type: 26Q

Type of Correction\*

Challan Correction for Q4 of FY 2008-09 for Form 26Q

[List of Matched Challans](#)    [List of Unmatched Challans](#)

Select a row and click on 'Edit UnMatched Challan Details' to edit details

	BSR Code / Receipt Number*	Date on Which Tax Deposited*	Challan Serial Number / DDO Serial Number*	Section Code / Collection Code*	TDS / TCS (₹)*	Surcharge (₹)*	Education Cess (₹)*	Interest (₹)*	Levy (₹)*	Others (₹)*	Total Tax Deposited (₹)	Cheque No. / DD No.*	Whether TDS / TCS Deposited by Book Adjustment? (Yes / No)*	Amount Claimed as 'Total Tax Deposited' (₹)	Amount Claimed as 'Interest' (₹)*	Amount Claimed as 'Others' (₹)*
<input type="checkbox"/>	000****	12-Feb-2009	370	194C	18,693.00	0.00	0.00	0.00	0.00	0.00	18,693.00	0	No	18,693.00	0.00	0.00
<input type="checkbox"/>	000****	21-Mar-2009	605	194C	12,855.00	0.00	0.00	0.00	0.00	0.00	12,855.00	0	No	12,855.00	0.00	0.00
<input type="checkbox"/>	000****	18-Mar-2009		194I	6,740.00	0.00	0.00	0.00	0.00	0.00	6,740.00	0	No	6,740.00	0.00	0.00

Page 1 of 1    View 1 - 3 of 3

Edited & Saved Rows

Action On Correction Statement

Select here to view 'list of Unmatched challan'

Row select and click on 'Edit UnMatched Challan' to edit the unmatched challan

# Challan Correction – Unmatched Challan(contd.)

Financial Year: 2008-09

Type of Correction: -----Select--

Challan Correction for Q4 of FY 2008-

List of Matched Challans | List of UnMatched Challans

Select a row and click on 'Edit UnMatched Challan Details'

BSR Code / Receipt Number	Date on Which Tax Deposited	Challan Serial Number / DDO Serial Number	Amount Claimed as 'Total Tax Deposited' (₹)	Amount Claimed as 'Interest' (₹)	Amount Claimed as 'Others' (₹)
<input checked="" type="checkbox"/>	000****	12-Feb-2009	370	0.00	0.00
<input type="checkbox"/>	000****	27-Mar-2009	605	0.00	0.00
<input type="checkbox"/>	000****	18-Mar-2009	374	0.00	0.00

BSR Code / Receipt Number\*: 000\*\*\*\*

Date on Which Tax Deposited\*: 12-Feb-2009

Challan Serial Number / DDO Serial Number\*: 00370

TDS / TCS (₹)\*: 18693.00

Surcharge (₹)\*: 0.00

Education Cess (₹)\*: 0.00

Interest (₹)\*: 0.00

Levy (₹)\*: 0.00

Others (₹)\*: 0.00

Total Tax Deposited (₹): 18693.00

Cheque No. / DD No.\*: 0

Whether TDS / TCS Deposited by Book Adjustment? (Yes / No)\*:

Section Code / Collection Code\*: 194C

**Details of Amount Claimed from the Challan**

Edit values of claimed amount in below fields

Amount Claimed as 'Total Tax Deposited' (₹): 18693.00

Amount Claimed as 'Interest' (₹)\*:

Amount Claimed as 'Others' (₹)\*:

Action On Correction Statement

View 1 - 3 of 3

Choose to tag a challan / BIN to the statement

User can edit fields in the overlay without tagging the challan and click on 'Save' as well

# Challan Correction – Unmatched Challan(contd.)

Financial Year: Tag Challan to Statement

Type of Correction: List of Book Entry / Non Book Entry Challans with Available Balance

Challan Correction: List of Mismatched Challans

Select a challan and click on tag challan button to use the challan to the statement. Values in the challan in statement will be replaced with values from the challan selected below

Challan/Book Identification Number			Total Amount In Challan (₹)	Available Balance in Challan (₹)	Minor Head	Whether TDS / TCS Deposited by Book Adjustment? (Yes / No)
BSR Code / Receipt Number	Date on Which Tax Deposited	Challan Serial Number / DDO Serial Number				
000****	10-May-2007	240	13,830.00	13,830.00	200	No
000****	03-Aug-2007	101	6,105.00	6,105.00	200	No
000****	01-Jun-2007	238	3,370.00	3,370.00	200	No
000****	05-Oct-2007	51	6,263.00	6,263.00	200	No
000****	10-Aug-2007	210	6,213.00	6,213.00	200	No

Page 1 of 31 View 1 - 5 of 152

Click here to tag the selected challan

Select the challan details

# Challan Correction – Unmatched Challan(contd.)

**Financial Year** 2008-09

**Type of Correction \*** -----Select--

**Challan Correction for Q4 of FY 2008-**

[List of Matched Challans](#) | [List of UnMatched Challans](#)

Select a row and click on 'Edit UnMatched Challan Details'

BSR Code / Receipt Number	Date on Which Tax Deposited	Challan Serial Number / DDO Serial Number	Section Code / Collection Code
<input checked="" type="checkbox"/> 000****	12-Feb-2009	370	194C
<input type="checkbox"/> 000****	27-Mar-2009	605	
<input type="checkbox"/> 000****	18-Mar-2009	374	

**Edited & Saved Rows**

[Edit UnMatched Challan Details](#)

**Action On Correction Statement**

[Submit Correction Statement](#)

**BSR Code / Receipt Number\*** 000\*\*\*\*

**Date on Which Tax Deposited\*** 12-Feb-2009

**Challan Serial Number / DDO Serial Number\*** 00370

**TDS / TCS (₹)\*** 18693.00

**Surcharge (₹)\*** 0.00

**Education Cess (₹)\*** 0.00

**Interest (₹)\*** 0.00

**Levy (₹)\*** 0.00

**Others (₹)\*** 0.00

**Total Tax Deposited (₹)** 18693.00

**Cheque No. / DD No.\*** 0

**Whether TDS / TCS Deposited by Book Adjustment? (Yes / No)\***  ▼

**Section Code / Collection Code\*** 194C ▼

**Tag Challan to Statement**

**Details of Amount Claimed from the Challan**

**Edit values of claimed amount in below fields**

**Amount Claimed as 'Total Tax Deposited' (₹)** 18693.00

**Amount Claimed as 'Interest' (₹)\***

**Amount Claimed as 'Others' (₹)\***

**Save** **Cancel**

26Q

Whether TDS / TCS Deposited by Book Adjustment (Yes / No)*	Amount Claimed as 'Total Tax Deposited' (₹)	Amount Claimed as 'Interest' (₹)*	Amount Claimed as 'Others' (₹)*
No	18,693.00	0.00	0.00
No	12,855.00	0.00	0.00
No	6,740.00	0.00	0.00

View 1 - 3 of 3

Edit the details and Click on 'Save'

# Challan Correction – Unmatched

Financial Year: 2008-09    Quarter: Q4    Form Type: 26Q

Type of Correction\*:  [View Details](#)

Challan Correction for Q4 of FY 2008-09 for Form 26Q

[List of Matched Challans](#)    [List of Unmatched Challans](#)

Select a row and click on 'Edit UnMatched Challan Details' to edit details

BSR Code / Receipt Number	Date on Which Tax Deposited	Challan Serial Number / DDO Serial Number	Section Code / Collection Code	TDS / TCS (₹)	Surcharge (₹)	Education Cess (₹)	Interest (₹)	Levy (₹)	Others (₹)	Total Tax Deposited (₹)	Cheque No. / DD No.	Whether TDS / TCS Deposited by Book Adjustment? (Yes / No)	Amount Claimed as 'Total Tax Deposited' (₹)	Amount Claimed as 'Interest' (₹)	Amount Claimed as 'Others' (₹)
<input type="checkbox"/> 000****	08-Oct-2007	00373	194C	43,700.00	0.00	0.00	0.00	0.00	0.00	43,700.00	0	No	18,693.00	0.00	0.00
<input type="checkbox"/> 000****	27-Mar-2009	605	194C	12,855.00	0.00	0.00	0.00	0.00	0.00	12,855.00	0	No	12,855.00	0.00	0.00
<input type="checkbox"/> 000****	18-Mar-2009	374	194I	6,740.00	0.00	0.00	0.00	0.00	0.00	6,740.00	0	No	6,740.00	0.00	0.00

Page 1 of 1    View 1 - 3 of 3

Edited & Saved Rows

[Edit UnMatched Challan Details](#)    [Reset UnMatched Challan Details](#)

Action On Correction Statement

[Submit Correction Statement](#)

Edited row is highlighted

Click on 'submit correction statement' to submit the change made in the default and navigate to 'Action Summary'

User can view submitted correction statement by selecting 'View Statement Status' under 'Defaults' menu



**TRACES**

TDS Reconciliation Analysis and Correction Enabling System

# Action Summary


# Action Summary

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout


Search In Keyword

A A A


English



**TDS**  
Centralized Processing Cell



**TRACES**  
TDS Reconciliation Analysis and Correction Enabling System



Government of India  
Income Tax Department

Dashboard Statements / Payments Defaults Communications Downloads Profile **Help**

Welcome SUB DIVISION AUTHORITY, You have logged in on 31-Jan-2014 at 03:28 PM

### File Correction

**Financial Year** 2013-14 **Quarter** Q3 **Form Type** 24Q

**Type of Correction\***  [View Details](#)

### Action Summary for Q3 of FY 2013-14 for Form 24Q

**Action Summary**

Correction Type	Change
Challan Correction	<a href="#">View Corrections</a>

[Confirm](#)

[View Edited Details](#)

## Action Summary (contd.)

### List of Unmatched Challans


Section Code	TDS	Surcharge	Education Cess	Interest	Levy	Penalty	Others	Total Tax Deposited	Cheque No. DD. No	BSR Code	Date on Which Tax Deposited	Transfer Voucher Challan Serial Number	Whether TDS TCS Deposited by Book Adjustment? (Yes /No)
600J	700	700.00	800.00	800.00	300.00	3,000.00	700.00	6,000.00	654321	2334541	03-Mar-2012	12345	No
600J	600	500.00	900.00	300.00	600.00	7,000.00	500.00	6,000.00	125645	1234566	04-Apr-2007	54871	No

[Back](#)


View the list of unmatched challans

# Action Summary (contd.)

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout | Search In Keyword | English

 **TDS**  
Centralized Processing Cell

**TRACES**  
TDS Reconciliation Analysis and Correction Enabling System

  
संस्कृतम् भारतम्  
Government of India  
Income Tax Department

[Dashboard](#) | [Statements / Payments](#) | [Defaults](#) | [Communications](#) | [Downloads](#) | [Profile](#) | [Help](#)

Welcome SUB DIVISION AUTHORITY, You have logged in on 31-Jan-2014 at 03:28 PM

### File Correction

**Financial Year** 2013-14 | **Quarter** Q3 | **Form Type** 24Q

**Type of Correction\***  [View Details](#)

#### Action Summary for Q3 of FY 2013-14 for Form 24Q

**Action Summary**

Correction Type	Change
Challan Correction	<a href="#">View Corrections</a>
<a href="#">Confirm</a>	

Click on 'Confirm' and Correction Ready for Submission

# Action Summary

The screenshot shows the TRACES portal interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, Help, Related Links, and Logout. A search bar is present with the text 'Search In Keyword'. To the right, there are font size adjustment buttons (A, A, A) and a language dropdown set to 'English'. The main header features the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). On the right side of the header is the Government of India logo and the text 'सत्यमेव जयते Government of India Income Tax Department'. Below the header is a navigation menu with buttons for Dashboard, Statements / Payments, Defaults, Downloads, Profile, and a Help button. The main content area displays a welcome message: 'Welcome PRACHI JAIN, You have logged in on 21-Mar-2013 at 03:53 PM'. Below this, a message states: 'Correction statement has been submitted and will be available in [Corrections Ready For Submission](#) page.'

Click here to view 'Correction Ready for Submission' or or navigate 'Correction Ready for Submission' under 'Defaults' menu


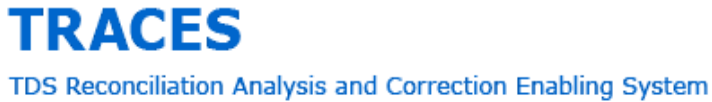

Sub-user cannot submit the correction from 'Correction Ready for Submission'

# Correction Ready for Submission

Home | About Us | Contact Us | Help | Related Links | Logout

Search In Keyword

English

Dashboard | Statements / Payments | **Defaults** | Communications | Downloads | Profile | Help

Welcome PRACHI JAIN, You have logged in on 21-Mar-2013 at 03:53 PM

**Quick Links**

- My Home
- Challan Status
- Request for Justification Report Download
- Request for NSDL Conso File
- Download Form 16 / 16A
- Inbox

**Alerts**

- ALERT
- Persistence - Saving
- Recording the name of
- Placing components in the server.
- EJB's are part of the Java EE specification
- implementing business logic of

**Defaults**

Form Type	Q3 (2012-13)	Q2 (2012-13)	Q1 (2012-13)	Q4 (2011-12)
24Q				
26Q				
27Q				
27EQ				

Filed Processed Defaults Rejected Not Applicable  
**Note:** Status indicated above is based on latest accepted statement for the FY & Quarter

**Corrections Ready For Submission**

Under 'Defaults' select option 'Correction Ready for Submission'

**View All**

**View All**

**View All**

**Inbox**

29 New Message(s)

**Status**

View All

2010-11 Q4:  
 2011-12 Q1: Accepted  
 2012-13 Q1: Accepted

**Download Requests**


39 New Update(s)

# Correction Ready for Submission(contd.)


Home | About Us | Contact Us | Help | Related Links | Logout

Search In Keyword

English

 **TDS**  
Centralized Processing Cell

**TRACES**  
TDS Reconciliation Analysis and Correction Enabling System

  
सत्यमेव जयते  
Government of India  
Income Tax Department

Dashboard | Statements / Payments | Defaults | Communications | Downloads | Profile | Help

Welcome PRACHIJAIN, You have logged in on 21-Mar-2013 at 03:53 PM

**Correction Statements Ready For Submission**

Select a row to delete statement

Financial Year	Quarter	Form Type	User Id
2009-10	Q2	26Q	4367890
2009-10	Q2	24Q	4367890

[View Statement](#) View Statement




# Correction Ready for Submission(contd.)

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

A A A

English



Dashboard Statements / Payments Defaults Communications Downloads Profile Help

Welcome SUB DIVISION AUTHORITY, You have logged in on 31-Jan-2014 at 03:28 PM

**Action Summary for Q3 of FY 2013-14 for Form 24Q**

**Action Summary**

Correction Type	Change
Challan Correction	View Corrections

[Submit For Processing](#) [Edit Correction Statement](#) [Back](#)

Click her to submit the correction

# Action Summary (contd.)

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, Help, Related Links, and Logout. A search bar is also present. The main header features the TDS Centralized Processing Cell logo and the TRACES (TDS Reconciliation Analysis and Correction Enabling System) title. On the right, the Government of India Income Tax Department logo is visible. A navigation menu includes Dashboard, Statements / Payments, Defaults, Downloads, Profile, and a Help icon. A message box states: "Correction statement submitted successfully! Correction statement for Q3 of FY 2008-09 for Form 26Q has been submitted for processing. Token Number for this statement is 410000000002073. You can check status of statements under 'Statements / Payments'." An orange callout bubble points to the Help icon with the text "Click on Help icon for help text for this screen". Another orange callout bubble points to the success message with the text "Message showing that correction statement is successfully submitted".

Message showing that correction statement is successfully submitted